



Passage Middle School is a BYOD (Bring Your Own Device) School

It is NOT required that students have their own device to participate in any project or activity using technology- if a student does not have a device, an NNPS device will be provided for them.

The purpose of BYOD is for students to take charge of their own learning- to realize that the devices that they carry with them on a daily basis are, in fact, miniature computers with more power than the room-sized computers that launched rockets to the moon, and capable of doing so much more than taking pictures for Instagram, updating statuses on Facebook, or playing music or games. They can be used as tools for learning, sharing what they've learned, collaborating and problem-solving.

To participate in BYOD, students **MUST** have a completed [BYOD Agreement Form](#), signed by both parents and students.

A completed form means that:

- the **device type is identified** (smartphone make and model, tablet make and model, etc. An example would be: **Apple iPad**)
- the **serial number of the device is identified** (unique set of letters and numbers to identify the device. Also called an IMEI, ESN or MEID on some versions of Android, Blackberry or Windows devices. An example would be: **F17JK7563DLZ8H8**)

Students who have permission to use their device at school for instructional purposes will receive a BYOD sticker to be placed in their agenda, and must be shown to teachers to be able to use the device for instruction- or on the days that administrators allow music in the cafeteria.

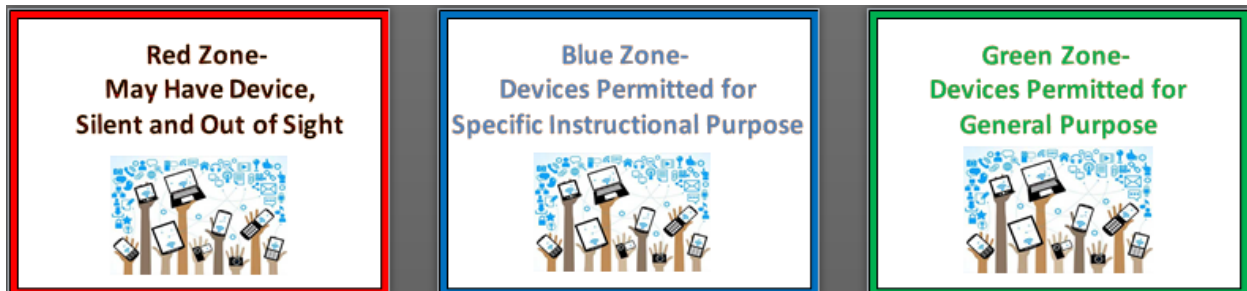
NO STICKER- NO DEVICE

Students who do NOT have a BYOD sticker MUST keep their device in their locker and turned off during the school day.

BYOD Zones

Our school is divided into zones to help students understand how and when they may use their device:

- **RED Zone:** Devices silent and in pocket.
 - **Red zones:** Classrooms where the teacher is choosing not to use devices
- **BLUE Zone:** Devices may be turned on and used for Instruction under teacher supervision.
 - **Blue zones:** Classrooms where the teacher is choosing to use devices for a specific instructional purpose
- **GREEN Zone:** Devices may be turned on and used with discretion for listening to music, playing games, and other instructional purposes (Facebook, etc. are NOT allowed at school).
 - **Green zones:** Cafeteria when administrators choose, library on rare reward days.



WHAT DEVICES CAN BE USED IN BYOD?

If a device can connect to the internet for instructional purposes, it can be used for BYOD

Devices for BYOD include, but aren't limited to:

- Smartphones
- Tablets
- Laptop Computers
- eReader

WHAT IS THE PURPOSE OF BYOD?

The purpose of the BYOD program is:

- to supplement and enrich student learning
- to empower student to take more active ownership in their own learning
- as a STEM school, to provide more opportunities for instructional-based use of the technology that's 'in your pocket' on a daily basis
- 'On the go' learning 24/7/365
- **NOT** for play

Potential Consequences of Misuse

Above all, NNPS strives to maintain safe and productive learning environments. Students are therefore expected to adhere to the policies, procedures, and guidelines established for safety and productivity at all school sites. Students that choose to ignore, circumvent, or directly counteract those efforts with respect to their device usage will face consequences for doing so. These consequences may include but are not limited to revocation of BYOD privileges, confiscation of devices (to be returned only to parents or guardians), or suspensions. Administrators shall determine appropriate consequences for students whom misuse devices based on the Rights and Responsibilities Handbook, the BYOD Agreement Form, and / or the Internet Acceptable Use Procedures along with their professional judgment. Classroom educators have immediate authority to revoke BYOD privileges in their own classrooms and may recommend to administrators full revocation.

Responsibilities – Students

Students shall adhere to the agreements made in the Rights and Responsibilities Handbook, the Student-Parent-School Partnership form and the BYOD Agreement Form. All elements of the Internet Acceptable Use Procedures shall be adhered to when using the NNPS wireless network regardless of the owner of the device. Students shall use their devices responsibly and for educational purposes under the direction of the classroom educator. Students shall take all reasonable steps to keep their devices physically secure and free of malware, e.g. running up to date anti-virus software and using a lock code or device password if possible. Students shall ensure that their BYOD privileges are not revoked by exercising good judgment with respect to their use.

Responsibilities – Parents / Guardians

Parents / guardians shall adhere to the agreements made in the Rights and Responsibilities Handbook, the Student-Parent-School Partnership form and the BYOD Agreement Form. Parents / guardians shall help their children to take all reasonable steps to keep their devices physically secure and free of malware, e.g. running up to date anti-virus software and using a lock code or device password if possible. Parents / guardians shall encourage their children to exercise good judgment with respect to device use and shall not unduly attempt to contact students during instructional time via text messages, E-Mails, or phone calls that would disturb the classroom learning environment.

Loss, Theft, and Damage

Students are solely responsible for the care of devices they choose to bring to school. NNPS shall not be held responsible for lost, stolen, or damaged student devices nor for malware devices may inadvertently acquire via the NNPS wireless network. Students are strongly encouraged to keep devices secured at all times when not in use. No students shall be required to share their devices with other students. To avoid loss, theft, and damage, sharing of student devices with other students is not permitted. Lock codes or device passwords are encouraged.

Technical Support

Students shall be responsible for their own technical support and for making sure that they have the most up to date software installed for their own devices' protection. NNPS staff members shall not provide technical support for any non-NNPS-owned technologies. This prohibition includes troubleshooting student devices for software and hardware issues and removing malware from devices. However, electronic and printed tip-sheets for connecting student devices to the NNPS wireless network will be made available.